

## Explanation of variances – pro forma

Name of smaller authority: [REDACTED]  
 County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/2019 £	2019/2020 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,480	7,189					
2 Precept or Rates and Levies	7,700	7,700	0	0.00%	NO		
3 Total Other Receipts	0	821	821	#DIV/0!	#DIV/0!		
4 Staff Costs	2,453	1,590	-863	35.18%	YES		The clerk worked fewer hours in this year
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,538	4,848	2,310	91.02%	YES		to make it GDPR compliant
7 Balances Carried Forward	7,189	9,272			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	7,189	9,272				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	15,881	15,881	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

## **Explanation of variances**

Box 4: The clerk worked fewer hours in this year

Box 6: The council spent £2625 on redecorating the village hall and £288 on upgrading the parish laptop to make it GDPR compliant