

Minutes of a meeting of Todenham Parish Council held on 22 April 2021 by Zoom at 7.00 p.m.

21.21 *Apologies:* Received from Councillor Duckett

21.22 *Approval of minutes of last 2 meetings:* The minutes of the last two meetings – 8th and 29th March were read and approved.

21.23 *Matters arising:*

War memorial: Councillor Eastabrook reported that since he had sent a piece round the village, he had received a further £170, with pledges of more. It was agreed that he would send personal thank you letters to the donors. It was suggested a scanned photo of the memorial be scanned into the thank you note.

Speed limit letter: Councillor Pannell said speed in the village was becoming a problem, but the police were not willing to spend time doing speed checks in the villages. Councillor Trice-Rolph suggested installing speed readers. Councillor Joss said that Ted Ayres had done considerable work on this, but it was felt that it would be too expensive. Councillor Trice-Rolph replied that some panels had come down in price, because they were now solar powered so did not need to have a power supply installed. It was felt that this could be considered in the future. Councillor Joss agreed that this system seems to work in Long Compton and Brailes, where they were located halfway through the village, but location was important. Councillor Joss agreed to write to PC Westmacott and Councillor Pannell agreed to review the options.

Projects for 2021/22:

- *Wildflower verges:* Councillor Pannell liked the idea of establishing these, but thought it was probably impractical as there were no particularly suitable verges and it was a project that would require a core of volunteers, so the idea was shelved for the present.

Footpaths: None

Obstruction of verges by signage: This referred particularly the Todenham manor ones. It was questioned whether these are something that need permission. It was decided that the council should write to Highways. Councillor Eastabrook agreed to approach a contact and discuss this with him. He also reported that he had arranged for some signs to be made asking people not to let their dogs go in the village pond and he would be installing these soon.

Forge update if any: There had been no further notifications and it was agreed that Councillor Joss should email Councillor Coxcoo and see if she had any further news

Litter pick: This is still a work in progress, although Councillor Trice-Rolph reported that some Wolford residents had done the road from Great Wolford to Todenham and other unknown people were picking on the road to Moreton. She agreed to circulate a note asking for volunteers to use the village equipment and pick individually rather than a group effort.

21.24 *Planning:*

New

21/01531/FUL, 1 Springbank Todenham Moreton-In-Marsh Gloucestershire GL56 9PA, conversion of garage and single storey side and rear extensions. The clerk was instructed to submit a response of 'No comment' to the planning portal

Ongoing

21/000748/FUL, Change of use application for Scenic Suppers at Lower farm. It appears that Highways have asked for the decision on this to be deferred, as they are not satisfied with the visibility splays from the existing entrance.

Approved

C/21/00067/PRMA, License application for Scenic Suppers at Lower farm.

Bank Farmhouse: The PC has been made aware of several points potentially causing nuisance and contravening Planning Regulations, and will be reviewing this before the next meeting

21.25 *Finance:*

(a) *Approval of expenditure since last meeting.*

Expenditure since last meeting

Date	Supplier	Item	Cheque/FPO	Amount	Balance
	Balance brought forward				12,371.81
09/03/2021	George Clifford & Sons	Memorial stone	FPO	939.6	11,432.21
09/03/2021	GAPTC	Subscription	FPO	75.53	11,356.68
19/03/2021	Techtonic IT Solutions	Email update	FPO	49	11,307.68
31/03/2021	Todenham Village hall	Money raised from Bingo night for memorial stone	FPO	+556	11,863.68

Late additions

01/04/2021	Balance brought fwd				11,863.68
01/04/2021	Sue Finlay	Clerks salary & Exp	FPO	416.87	11,446.81
01/04/2021	P. Luker	Fitting memorial st	FPO	570	10,876.81
19/04/2021	C. Bonwitt	Memorial donation	BACS	50	10,926.81
19/04/2021	S. W. Lunn	Memorial donation	BACS	50	10,976.81
22/04/2021	CDC	Precept	BACS	8112	19,088.81

The clerk was reminded that the council had agreed and annual donation to the village hall of £2500 and instructed that this should be made as soon as the precept payment had cleared.

Petty cash

Date	Supplier	Item	Amount	Balance
Petty cash		Balance Brought fwd		1.61
09/04/2021	SPO	Postage	2.69	-1.08
22/04/2021	E. Campbell	Stone donation	10	8.92
22/04/2021	V. Cole	Stone donation	30	38.92
22/04/2021	M. Mungarva	Stone donation	30	68.92

(b) *Approval of payments outstanding:* There were no outstanding payments

(c) Formal approval of Ken Dunn as Internal Auditor: Proposed: Councillor Pannell; seconded: Councillor Clifford. Approved.

(d) Approval of Exemption form: Proposed: Councillor Trice-Rolph; seconded Councillor Clifford. Approved.

(e) Approval of Accounts: Proposed: Councillor Pannell; seconded: Councillor Clifford. Approved

(f) Approval of Audit form by Council: Proposed: Councillor Joss, seconded: Councillor Trice-Rolph. Approved.

21.26 AOB

State of Noticeboards: Councillor Eastabrook thought their current state made repair impractical and felt they should be replaced. He agreed to look into this.

Village pond & possible approval of increased budget: Councillor Eastabrook agreed to ring Jack Smith and check whether he was still willing to undertake the work on this. Councillor Joss felt the pond should be viewed as a conservation/climate change activity. Councillor Pannell suggested getting a report done to find out what the pond should be like and what remedial work was needed. The pond had been original fed by a spring from the opposite side of the road but this has since dried up/pipe blocked (as had been reported some years ago with a cost of several thousand pounds to relay. It is currently fed by run-off from the fields. The sluice gates had recently been repaired. Councillor Eastabrook thought the trees might need trimmed behind the pond. The clerk agreed to source companies and organizations that could undertake this type of report.

VAT: The clerk reported that she had submitted a VAT 126 form, reclaiming VAT paid, but as she did not have the new registration number and could not access the account through Government Gateway, she had to submit it as a new claim. She warned that this process could take considerable time, but said she would keep on top of it.

Emails: The clerk reported that if the council switch the email server to Parish Online, who already update the website for us, but do not host it, they will charge £5/month, but think they can allow us batches of up to 50 emails, which is all that can be sent via BT without it viewing it as junk mail. The council asked her to try Techtonic.IT and Cotswold computers for advice on the best way to proceed. Councillor Trice-Rolph felt as there are over 100 email addresses on the village list that, as sufficient funds were available, it would be worth sorting this problem out to save the need for multiple emails to be sent each time.

21.27 Date of next meeting: The next meeting had already been arranged for 4 May for the AGM.