

TODENHAM PARISH COUNCIL

Parish Clerk: Sarah Castle

Email: clerk@todenhamparishcouncil.co.uk

You are hereby summoned to attend the next Parish Council meeting to be held on **Monday 21st May 2018 at 7.30pm** at The Village Hall, Todenham, Nr Moreton in Marsh, Gloucestershire, GL56 9PB.

Dated 13th May 2018

Public Open Session.

The public and members of the Parish Council are invited to comment on items on the Agenda or any other matter that they feel should be brought to the attention of the Parish Council.

AGENDA

1. Election of chairman of council
2. Election of vice chairman of council
3. To accept apologies for absence
4. Declaration of interests in items on the Agenda
5. To sign as correct record the minutes of the Council Meeting held 26th March 2018
6. To sign as correct record the minutes of the Extraordinary Council Meeting held 1st May 2018
7. Clerk's report and matters arising from above minutes
8. Chairman's announcements
9. To discuss the internal auditor's report for year ending 31st March 2018
10. To approve bank reconciliation to 30th April 2018 and expenditure

Iain Selkirk	£80.00
GAPTC	£80.00
Clerk's wages	£470.91
Clerk's PAYE	£117.60
Clerk's office expenses	£65.00

11. Approval of accounts for year ending 31st March 2018
12. Approve & confirm annual return Section 1 – governance & accountability
13. Approve & confirm annual return section 2 – accounting statement
14. Notice of commencement of period for the exercise of public rights for accounts for year ended 31st March 2018
15. General Data Protection Regulations (GDPR) update
16. Report from Ward District Cllr Robert Dutton
17. Any other business and items for agenda for next meeting
18. Date of next meeting – Monday 16th July 2018 at 7.30 pm
19. Meeting Closed

Members of public present may at the discretion of the Chairman are given an opportunity to speak for 3 minutes.

Sarah Castle

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